



## **2016 St Patrick's Day Small Grants Scheme**

### **Terms and Conditions**

- 1) Projects receiving funding on a given year are not automatically guaranteed that their application will be successful in subsequent years.
- 2) Grants are only available to the Community & Voluntary Sector based within the NWRDATF catchment area.
- 3) Projects are only permitted to submit one application per organisation.
- 4) Grants will only be available under the remit of Prevention / Education to deliver alternative alcohol free events/activities for **St Patrick's Day** celebrations in March 2016.
- 5) General appeals for staffing costs/maintenance of building will not be considered.
- 6) The North West Regional Drug & Alcohol Task Force award grants on the understanding that the groups funded will have insurance cover and that the North West Regional Drug & Alcohol Task Force is fully indemnified in the event of any possible claims or legal proceedings.
- 7) The group must have a bank, post office or credit union account in the name of the group – not in the name of an individual.
- 8) The maximum amount of any one award will be **€1,500**.
- 9) All applications received will be acknowledged in writing.
- 10) Successful applicants will be required to acknowledge receipt of grant by cheque by return of post.
- 11) All applications will be given due consideration and decisions will be based on the detail of information supplied on the application form.
- 12) Successful applicants will be required to account (with receipts) for all monies received and to provide an income and expenditure statement.
- 13) Funding can only be spent on the proposal as outlined in the Small Grant Application Form.
- 14) In the event of the project not proceeding or progressing significantly within the agreed time scale, the funds provided must be returned to the NWRDATF. The NWRDATF retains the right to require the return of the funds, on the basis of its own determination that the circumstances warranting such return has occurred.
- 15) In terms of monitoring and evaluation, a progress report will be required within **twelve months** from the date of receipt of payment.
- 16) No further funding of projects will be possible under future North West Regional Drug & Alcohol Task Force grant schemes unless the above named terms and conditions are followed.
- 17) Closing dates for applications is **Friday the 8<sup>th</sup> of January 2016**.
- 18) Late Applications will not be accepted.